

AGM MINUTES

Meeting: AGM Meeting 2016
Date of meeting: 24th June 2016
Venue: Bulls Head, Thringstone
Prepared by: Kelly Hammonds

Present

Simon Hammonds	Chairman / Coach
Ian Webster	Communications /Fixtures Secretary /Ride Leader
Les Patchett	Welfare Officer / Social Secretary
Kelly Hammonds	Treasurer / Secretary / Coach
Kirsty McGuire	Coach
Steven Powell	Coach
Colin Eagles	Press Officer
Adam Clarke	Club Member
Teresa Talbott	Club Member
Collette Porter	Club Member

Apologies

None

Item

Action

1.0

Welcome

1.1 The Chairman thanked and welcomed everybody for attending the 2nd Coalville Triathlon Club AGM.

2.0

Matters Arising / Previous Minutes

2.1 The Chairman read through the previous minutes – No outstanding matters arising.

3.0

Club Constitution

3.1 The club constitution was read out.
A slight amendment was made to the wording for UK Athletics Affiliation. Instead of the word 'triathlon' it now states 'swim, bike, run'. No further changes were proposed.
By show of hands the club constitution was ratified and carried forward for the next year without change.

4.0

Chairman's Report

4.1 The Chairman gave a brief overview of the clubs achievements and progression during its 2nd year.

See Appendix 1

Item	Action												
5.0	Treasurers Report												
5.1	<p>The Treasurer gave a financial summary of the last 12 months accounts.</p> <p>See Appendix 2</p>												
5.2	<p>Members voted to switch from Monday swim sessions at Grace Dieu to Tuesdays at Ibstock. Although this is slightly more expensive it provides members with better facilities and the club room for growth. Swim sessions no longer make a financial loss during summer when people tend to drop a session to swim open water. The club feels that this as it is a valuable training and social tool given the numbers that attend and lack of club house.</p>												
5.3	<p>By show of hands it was agreed to keep the annual membership fee at £30.</p>												
5.4	<p>By show of hands it was agreed that Tuesday evenings should stay as 'pay per session' unless a member wishes to pay by Standing Order. Thursday mornings will continue to be by compulsory standing order to cover the cost and encourage attendance. A re-vote will take place at the next AGM.</p>												
6.0	Insurance												
6.1	<p>Coaches must be members of the BTF to be covered by insurance to coach at the club. Annual check below:</p> <table data-bbox="491 1218 1193 1346"> <tbody> <tr> <td>Kirsty McGuire</td> <td>E1031344</td> <td>Expiry 30/04/2017</td> </tr> <tr> <td>Simon Hammonds</td> <td>E1056143</td> <td>Expiry 31/08/2016</td> </tr> <tr> <td>Kelly Hammonds</td> <td>E1058838</td> <td>Expiry 31/03/2017</td> </tr> <tr> <td>Steven Powell</td> <td>E1057081</td> <td>Expiry 31/10/2016</td> </tr> </tbody> </table>	Kirsty McGuire	E1031344	Expiry 30/04/2017	Simon Hammonds	E1056143	Expiry 31/08/2016	Kelly Hammonds	E1058838	Expiry 31/03/2017	Steven Powell	E1057081	Expiry 31/10/2016
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Steven Powell	E1057081	Expiry 31/10/2016											
7.0	Election of Members												
7.1	<p>The committee positions were unchallenged and the current officials are willing to remain in positions:</p> <p>Simon Hammonds - Chairman Ian Webster - Communications / Fixtures Secretary Les Patchett - Welfare Office / Social Secretary Kelly Hammonds - Treasurer / Secretary Kirsty McGuire - Coach Steven Powell - Coach Colin Eagles – Press Officer</p>												
8.0	Any Other Business												
8.1	<p>The club kit that was designed last year has given us an identity and really makes our presence known at race events and rides. Members have the option to buy one off pieces without the need of a minimum order. Running vests will be required for those wishing to run for the club in league races.</p>												

Item		Action
8.2	The topic of Club Promotion was discussed and it was felt that the website, Facebook, press articles, club kit and the advertising we'll soon have at Ibstock Leisure Complex is sufficient at present.	
8.3	The Chairman stated that the club would be looking for 1 or 2 members to undertake BTF level 1 coaching courses within the next 12 months, and then for those members to move onto level 2 shortly after if they wish.	
8.4	All discussed the lack of club trip this year and the difficulties faced with regards to cost and time of year. Teresa Talbott suggested organising a camping trip to Tenby in Wales for The Long Course Weekend as it would suit all abilities. Adam Clarke agreed to try and organise something at home or abroad for next year with Dan Noon.	AC
8.5	Last year all agreed that any charity events or rides would be done in honour of our founding member Jamie Harman and a donation would be made to Mind. The Triathletes Triathlete award was named in his honour and an event is yet to take place. Colin Eagles suggested that we combine an event for Jamie with a season end triathlon for club members at Mallory Park. All agreed that is was a great idea. The Chairman will contact Chris at Mallory for available dates in September.	SH
8.6	We are very proud to announce that our very own Ian Webster has qualified for Great Britain in Mexico!!! Congratulations on your achievement and we wish you the very best of luck.	
9.0	Next Meeting	
9.1	TBC – And published on the club Website and Facebook group 6 weeks before the meeting.	

Appendix 1

Hi All,

Welcome to the second AGM of Coalville Triathlon Club, this year has been an excellent year for our club and from the committee perspective a financially less worrying one.

Looking back over the last year we have achieved a lot for a small club, athletes racing all over the world, an impressive four teams in the club relays, regular organised club rides, two swim sessions, Christmas party & Awards Ceremony and much more.

We also won NWLEICS LSA Club of the Year! Which is a brilliant achievement for us. The coaching staff has expanded from one level two coach to three and soon to be four. Earlier this year we made the tough decision to move our swims away from Grace Dieu due to overcrowding; we put it to the members who voted to move to a Tuesday night at Ibstock. This has allowed the swim sessions to expand due to the larger pool and the excellent facilities at Ibstock.

I'd like to thank the members for supporting this move by paying monthly for Thursday morning swims, this allows us to budget confidently and ensure we can still be financially stable especially during summer months when many are swimming open water.

We also ran a successful open water training session and look forward to doing another when required.

The ethos of the club has always been an all-inclusive one and we pride ourselves on welcoming all abilities, we have seen great improvements thanks to the coaching staff and support of more experienced members and long may this continue.

For the next year we are looking at the following:

- Continue to promote our club in the local area
- Grow our coaching staff further
- More social events.
- More teams at club relays.
- Supported open water swim sessions.
- More people at local races to show who Coalville Triathlon Club are with our fantastic support and respectful athletes.
- Annual Spring Tri camp.
- Christmas party / awards night

In summary, I have been very proud to see the club grow to 50 active members over the last year but most of all seeing the improvement in everyone and seeing athletes set and achieve their goals with the help and support of this club. I'd also like to thank the committee for the endless hours they put into the club of their personal time as it simply wouldn't be where it is today without that commitment.

Thank you.

Coalville Triathlon Club		Income Statement For the Year Ending <Date>																				
		June	July	August	September	October	November	December	January	February	March	YTD										
Balance	£	2,425.77	£	3,143.41	£	2,743.34	£	1,105.34	£	1,316.84	£	1,669.34	£	1,616.81	£	2,138.81	£	1,379.31	£	1,242.70		
Income																						
Swim (week 1)	£	90.00	£	25.00	£	88.00	£	63.00	£	52.50	£	50.00	£	57.00	£	60.00	£	89.00	£	68.00		
Swim (week 2)	£	81.00	£	76.00	£	75.00	£	95.00	£	30.00	£	45.00	£	54.00	£	83.50	£	78.00	£	88.50		
Swim (week 3)	£	48.00	£	42.00	£	74.00	£	45.00	£	42.00	£	57.00	£	24.00	£	85.00	£	67.60	£	71.00		
Swim (week 4)	£	68.00	£	62.00	£	41.00	£	27.00	£	49.00	£	55.00	£		£	65.50	£	71.00	£	80.10		
Swim (week 5)	£	72.00	£	60.00	£		£		£		£		£		£		£		£	68.50		
Swim (monthly)																						
Membership	£	45.00	£		£	50.00	£	40.00	£	10.00	£	40.00	£		£	40.00	£		£	90.00		
S/O - Kelly Hammonds	£	16.00	£	16.00	£		£		£		£		£				£		£			
Ibstock S/O's					£	144.00	£	193.00	£	155.00	£	218.00	£	218.00	£	218.00	£	355.50	£	268.00		
S/O - Adam & Emma Clarke	£	32.00	£	16.00	£	16.00	£	16.00	£	16.00	£	16.00	£	16.00	£	16.00	£	16.00	£			
Relays	£	450.00	£	30.00	£	30.00	£		£		£		£						£			
Christmas Party Tickets									£	50.00	£	105.00	£									
Donations / Sponsorship									£	200.00	£	308.00	£		£	62.29	£					
Balance	£	902.00	£	327.00	£	374.00	£	430.00	£	392.50	£	668.00	£	782.00	£	568.00	£	739.39	£	734.10	£	-
Total	£	3,327.77	£	3,470.41	£	3,117.34	£	1,535.34	£	1,709.34	£	2,337.34	£	2,398.81	£	2,706.81	£	2,118.70	£	1,976.80	£	-
Expenses																						
Pool Hire				£	1,362.00	£	192.50						£	632.50	£	836.00	£	247.50				
Lifeguard	£	80.00	£	30.00	£	20.00	£	20.00	£	40.00	£	40.00	£	30.00	£	40.00	£	40.00	£	10.00		
Coaching																						
Courses				£	600.00				£	550.00	£	550.00										
Social									£	130.53	£	130.00										
Races			£	667.07																		
Website	£	32.36																				
Equipment	£	72.00	£	30.00	£		£	6.00														
Affiliation				£	30.00						£	100.00	£	105.00								
Total	£	184.36	£	727.07	£	2,012.00	£	218.50	£	40.00	£	720.53	£	260.00	£	1,327.50	£	876.00	£	257.50	£	-
Balance	£	3,143.41	£	2,743.34	£	1,105.34	£	1,316.84	£	1,669.34	£	1,616.81	£	2,138.81	£	1,379.31	£	1,242.70	£	1,719.30	£	-
Month end check - Account	£	2,781.41	£	2,611.34	£	985.34	£	1,169.84	£	1,627.84	£	1,464.31	£	2,106.31	£	1,336.81	£	1,205.60	£	1,585.10		